

# Compilation Guide to MOD Forms 707B(ADP) and 707J(ADP) – Aircraft

To be compiled in BLACK ink ball-point pen such that a good copy is made on No Carbon Required forms

## Area 1

**LIS use only.** Enter the Job Control Number (JCN) of the task from the Logistic Information System (LIS) if required - see appropriate LIS instructions.

**Area 1**

Work Types: 01, 05, 07: All blocks are to be completed.  
03, 06: Complete the following blocks:  
a. Work Type. b. Originating Ship/Sqn/Unit.  
c. Originating Ref No. (ORN). d. Work Centre.  
e. Symptom/Work Required. f. When/How Found code.

## Maintenance Work Order

(Compile IAW JAP100C-02)

MOD Form 707B(ADP)  
(Revised Mar 24)  
Sheet 1

**Originating Reference Number (ORN)**  
Original Work: Copy SNOW, Aircraft Serial No. and Day, Month and Year from the relevant MOD Form 707A entry.

eg: 

SNOW	A/C Ser No.	Day	Mth	Yr
0009	XN407	03	06	99

**Work Undertaken to Clear ADF/LIM:** Enter new SNOW, Aircraft Serial No. and Day, Month and Year. (The original ORN is to be entered in **Area 2**). Ensure Code 606 is entered in the When/How Found block.

**Note:** Equipment Conditioning Labels (MOD Forms 731) are to bear the **Original ADF/LIM ORN**.

Management Aid for use as required.

Enter the appropriate Work Type code taken from **Table 3** of MOD Form 799/5A(ADP).  
**Note:** For Non MDS Reportable Work Types 01 and 03, remove and discard **Sheet 1** after completion.

Starting from the left, enter the Unit Code taken from **Table 1** of MOD Form 799/5A(ADP).

Enter details of the Symptom taken from the relevant MOD Form 707A entry.  
**Notes:** 1. Enter brief details, using plain English, of what was observed to be wrong with the Aircraft or of the work required. Coded entries (eg OOPS 43) are **not** sufficient. Additional diagnostic details (eg instrument readings, frequencies, etc) may be entered in the Work Required column of the Certificate of Work on the reverse of the form.  
2. When clearing an ADF or LIM, enter brief details in plain English. (Where required, a full transcription of the ADF/LIM Log entry may be entered in the Work Required column of the Certificate of Work on the reverse of the form).  
3. Where a life expired component is to be replaced, enter the component description and LIFEX. Where an assembly is to be removed to permit replacement of a life expired component, enter the assembly and component descriptions and LIFEX. (see MAM-P, Chapter 4.3).  
4. For Work Types 03 and 06, enter either Working Hours or Work Centre Spillover.  
5. Leave stippled boxes blank.

Enter the Time and Date the work was started.

Enter a brief summary of the action taken or work done to the last Assy, Sub Assy or Item identified in **Area 3**. If no item is identified, state what work was done.

- Notes:**
- Multiple Like Items.** If more than one item with the same identity is replaced, for which MOD Forms 707J(ADP) are **not** required, state the quantity.
  - ADF or LIM.** Enter "Transferred to ADF/LIM Log" and cross the appropriate box.
  - Flying Requirement.** See MAM-P Chapter 3.1, MOD Form 799/5A(ADP) and MOD Form 799/5(AFRC).
  - Pre-Flight Fault.** Enter "Fault Not Eliminated" or "System Not Proven", as appropriate.
  - Leave stippled boxes blank.

Starting from the left, enter the When/How Found code copied from the relevant MOD Form 707A entry.

Cross this box if the equipment was In Use (see MAM-P Chap 9.2).

Enter Work Centre code taken from MOD Form 799/5A(ADP).

Where a component is identified in **Area 2** (Main Equipment) or **Area 3**, enter brief details of the Fault and complete as follows:

- No Positive Diagnosis.** Where positive diagnosis is not possible, enter the symptom displayed by the lowest identified faulty component. Do not enter "Not Known".
- Bay Serviceability Test Required.** Enter "Bay Maintenance required to confirm serviceability".
- Reported Fault Not Found.** Where investigation reveals no fault, enter "No Fault Found".
- Cured Using Minor Items.** Where the fault is eliminated by replacing insignificant, consumable and non-repairable items, state the items replaced and enter brief details of the faults.
- Life Expired Item.** Enter "LIFEX".
- Scheduled Maintenance.** Enter "Scheduled Maintenance" (Work Type 01 only).
- Loose Article Search.** Enter "Loose Article Search". (see MAM-P Chapter 4.14).
- Leave stippled boxes and NRF box blank.

## Area 2

- If the symptom was found during Preventative Maintenance, enter Schedule Ident No. (SIN). If SIN is only 6 digits, enter '0' in the 5th box to produce 7 digit WIN.
- If the Aircraft is **not** on Preventative Maintenance or has no SIN, enter a code derived from the Aircraft Maintenance Manual (AMM). (2 digits System, 2 digits Sub System + 3 trailing zeros).

**Mandatory.** Enter the Aircraft Type code taken from MOD Form 799/5A(ADP).

**Mandatory.** Copy the current Airframe Hours, including minutes, from MOD Form 707A.

**Area 2**

Work Types: 01, 05: Blocks are to be completed as instructed.  
03, 06: Original ADF/LIM ORN as required.  
07: Blocks are to be completed as instructed.

No Requirement. Leave Blank.

When clearing ADF/LIM entries, enter the **ORIGINAL** SNOW, Aircraft Serial No. and Date taken from the MOD Form 703/704. For Work Types 01, 03, 05, and 06 ensure the When/How Found code = 606.

- Notes:**
- The **NEW** SNOW and Date are to be entered in **Area 1**.
  - Equipment Conditioning Labels (MOD Forms 731) are to bear the **Original ADF/LIM ORN**.

**Primary.** Where an identified Main Equipment is subject to life recording in a MOD Form 700 or on an Elapsed Time Indicator (ETI), enter in the "Primary" block the appropriate Usage code taken from **Table 5** of MOD Form 799/5A(ADP) followed by the current total usage. Enter only whole units and do not mix units. eg: Hours and Minutes.

**Secondary.** Where appropriate, enter the secondary Usage code and usage in the same manner using the 'Secondary' block.

**Note:** Units & Usage recording is mandatory for all Aero Engines and APUs.

**Description/ARI Number.** When work is done on an MDS designated Main Equipment enter in the clear space a brief description or, where appropriate, the ARI No. Leave stippled boxes blank.  
**Note:** For Aero Engines refer to the JAP 100C-02.

**Serial No.** Where an identified Main Equipment has a Serial No, enter the Serial No. including any punctuation. If the Serial No. exceeds 13 characters (including punctuation), enter the 13 right hand characters only. If there is no Serial Number write "NONE".

**If Main Equipment Replaced Mark Box with (X).** Cross this box if the identified Main Equipment was completely replaced.

These fields are no longer used, leave blank.

Make no entry unless prior arrangements have been made with E&AM(FW) or instructions contained in JAP 100C-02 specifically detail a requirement to make an entry.