

Instructions for Use

Equipment Conditioning Label - MOD Form 731

Ram Air Parachute Equipment Receiving/Issuing Certificate - RAF Form 7382

MOD Form 731 Equipment Label (Serviceable)

1. The MOD Form 731 Equipment Label is to be used to label Life Preservers as Serviceable. The compilation of the form is self explanatory, however, the Remarks block is to contain the following:

"This Lifepreserver is to be returned to the RAPS for Maintenance on completion of a parachute descent. 26 Weekly Bay Maintenance Due: _____"

with required dates entered. The Safety Warnings block is to contain the following statement:

"Contains Non-Flammable Gas".

Ram Air Parachute Equipment Receiving/Issuing Certificate - RAF Form 7382

2. RAF Form 7382 is used to record the receipt or issue of parachute equipment between the Ram Air Parachute Section (RAPS) and user formations. The form is a single page, colour coded, No Carbon Required (NCR) document, raised in quadruplicate.

3. RAF Form 7382 is to be compiled as follows:

a. **Start Time/Date.** Start time and date.

b. **Finish Time/Date.** Finish time and date.

Note: Times are to be entered in 24 hour format. eg 3pm 25 Sep 23 is entered as 1500250923.

c. **Task.** HQ 1 Group task number or exercise name.

d. **Vehicle Registration No.** Collection or delivery vehicle registration details.

e. **Unit Form.** Name of unit receiving or returning the equipment.

f. **Transaction Type.** Tick appropriate transaction type.

g. **Issued/Received.** Quantity of equipment being returned or issued.

h. **Balance.** When equipment is received, the plus (+) or minus (-) balance remaining, after the quantity returned is deducted from the quantity issued to the Unit/task.

Note: This column is for use by the RAPS Stock Controller and is only

completed for receipts of equipment by RAPS.

i. **Remarks.** Local management use.

j. **Serial Numbers.** Identify parachute type and enter serial numbers of assemblies issued/received.

k. **Person Returning/Receiving.** The rank, name and signature of the driver or person returning/receiving the equipment to concur the transaction.

l. **RAPS Load Checker.** The rank, name and signature of the RAPS person issuing or receiving the equipment to concur the transaction.

4. The completed RAF Form 7382 is to be distributed as follows:

a. **Original (Black).** Dispatch to OC Supply RAF Brize Norton.

b. **Duplicate (Red).** Retained and held by RAPS.

c. **Triplicate (Green).** Dispatch to unit concerned, see **Paragraph 13 f.**

d. **Quadruplicate (Blue).** Hand to driver of the collection or delivery vehicle as their receipt.

5. **Disposal.** On completion of the receipt or issue the completed RAF Form 7382 is to be retained for a period of 18 months and then destroyed.