

# **Weapon or Store Preparation and Recovery Log (Chinook Countermeasures)**

# Instructions for Use

## Weapon or Store Preparation and Recovery Log (Chinook Countermeasures) – RAF Form 2946 (Chinook)

1. **General.** This form is used to record Chinook Countermeasure preparation and de-preparation. Provision is made to record preparation and de-preparation of two countermeasure carriers/magazines. The use of 'NCO' throughout this form refers to a Non-Commissioned Officer who is appropriately authorized to complete this form. This form is to be controlled in accordance with the MAM-P and local instructions, responsibilities for form completion are detailed in the following paragraphs:
2. **Form Opening.** The NCO making the first entry on this form is to open the form by recording the Unit conducting preparation/de-preparation, the countermeasure Set Number and the Form Serial Number.
3. **Work Instructions.** An NCO is to record the work required on **Part B** of this form, '**Schedule and Instructions to be complied with**'.
4. **Countermeasure Preparation Recording:**
  - 4.1. Once the instructed preparation has been completed the supervising NCO is to complete columns **(a), (b), (c), (d), (e), (f), (g), (h), (i), (j), (k) and (m)** on **Part A** of this form.
  - 4.2. The supervising NCO is to complete the '**Work Carried Out**' block on **Part B**. All authorized personnel who conducted the preparation are to record their details on **Part B** of this form prior to the supervising NCO signing their block, certifying work completion in accordance with current Maintenance procedures and policies.
5. **Countermeasure De-preparation Recording:**
  - 5.1. The supervising NCO is to ensure they have the correct countermeasure life usage (Air Carriage Hours & Days installed), ascertained from all relevant F2947(Chinook Countermeasure) forms. They are then to transpose this information onto columns **(i) and (n)** within **Part A** of this form.
  - 5.2. **All de-prepped countermeasures are to retain their individual Air Carriage Hours, Life Expiry Date and Platform** installed on. Those that are not reusable (eg multiple step-overs, life expired, damaged) are not to be returned into Serviceable stocks. De-preparation instructions can be found in supporting procedures/policies. Waste/scrap material disposal can be found in supporting procedures/policies such as the Defence Logistic Framework (DLF).
  - 5.3. The supervising NCO is to complete the '**Work Carried out**' block on **Part B**. All authorized personnel who conducted the de-preparation are to record their details on **Part B** of this form prior to the supervising NCO signing their block, certifying work completion in accordance with current Maintenance procedures and policies.
6. **Documentation Co-ordination and Retention.** The Co-ordinator is to ensure the entirety of this form has been completed correctly, then is to calculate and record the total work hours prior to signing the '**Documentation Co-ordination**' block on **Part B**, certifying co-ordination completion. They are then to ensure this form is retained in accordance with MAM-D Part 1 Chapter 2.3 for 12 months through local archiving procedures.



# Certificate of Work

## Part B

Instructions				Work Carried Out	Certificate of Work					
					Certified Work Completed			Certified Work Satisfactory		
Schedule and Instructions to be complied with	Date	Co-ord Initials	Work Hours	Details of Work Carried Out	Name and Signature of Tradesperson	Date	Work Hours	Name and Signature of Supervisor	Date	Work Hours

Management Notes	Documentation Co-ordination	Total Work Hours	Rank	Name	Signature	Date	Time
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